

CHELAN COUNTY COMMISSIONERS
MINUTES OF JUNE 30 & JULY 1, 2025

MONDAY, JUNE 30, 2025

8:59:48 A.M. Opening: Pledge of Allegiance

Chairman Smith calls the meeting to order. Present for session are Commissioner Overbay, Commissioner Hawkins, County Administrator Cathy Mulhall, Budget Director Nicole Thompson, Economic Services Director Ron Cridlebaugh, Public Information Officer Jill FitzSimmons, and Clerk of the Board Anabel Torres.

9:01:37 A.M. Public Comment Period

9:01:58 A.M. Consent Agenda

Upon motion and second by Commissioner Overbay and Hawkins, the Commission unanimously approves the consent agenda as follows:

1. Approval of Minutes
2. Vouchers as submitted and Listed
3. Payroll Changes:
 - a) Anthony Duffy, Facilities Maintenance – Step Increase
 - b) Daane Hagen, Community Development – Step Increase
 - c) Jackie Gabaldo, Community Development – Step Increase
 - d) Maribeth Daneker, Community Development – Step Increase
 - e) Jeffrey Jones, Regional Justice Center – New Hire
 - f) Travis Willms, Public Works – Promotion
 - g) Chad Holaday, Expo Center – Resignation
 - h) Robert Jourdan, Superior Court Judge – Salary Increase
 - i) Kristin Ferrera, Superior Court Judge – Salary Increase
 - j) Travis Brandt, Superior Court Judge – Salary Increase
 - k) Tracy Brandt, Superior Court Judge – Salary Increase
 - l) Fona Sugg, Superior Court Judge – Salary Increase
 - m) Anabel Torres, Commissioners – Step Increase
4. Superior Court Judges request to hire above step 4

9:03:57 A.M. Board Discussion

- MRSC Update
- Forest Management Strategies & Wildfire Response
- Review Received County Property Notice of Values
- LTAC Meeting Cancellation & Recruitment Application Deadline
- Chelan-Douglas Regional Port Authority Upcoming Meeting Set for
 - *July 15th at 11:00 at the CTC Center.*

9:30:44 A.M. Executive Session Re: Potential Litigation PA Robert Sealby

Upon motion and second by Commissioners Hawkins and Overbay , the Commission unanimously approves to move into a 10-minute Executive Session Pursuant to RCW 42.30.110(i), to discuss with Prosecuting Attorney Robert Sealby,

9:46:21 A.M. Executive Session Re: Qualifications of an Applicant for Public Employment Deputy Prosecutor Marcus Foster

Upon motion and second by Commissioners Overbay and Hawkins, the Commission unanimously approved to moving into a 10-minute Executive Session pursuant to RCW 42.30.110(i).

9:57:56 A.M. Moved Back to Regular Session

9:58:05 A.M. Recess

10:02:33 A.M. Back in Session

10:02:45 A.M. County Administrator Cathy Mulhall

10:02:48 A.M. PUBLIC HEARING RE: Supplemental Budget Appropriation

Chairman Smith opened the public hearing. Members of the public participated both in chambers and via Zoom. Chairman Smith Opens Public Comment - No comments were provided.

10:17:15 A.M. Chairman Smith closed the public hearing.

10:17:47 A.M. Action

Upon motion and second by Commissioner Overbay and Smith, the Commission unanimously approves to accept the Supplemental Budget Appropriation with the following Changes;

1. Resolution RE: Supplemental Budget Appropriation Various Fund
 - Removal of \$18,000 from Sheriff's Office (010.145)
 - Reduction of \$3,000,000 from Olds Station Campus Const. Project (307.001)

Revised Supplemental Budget Appropriation to the 2025 Budget

<i>Fund</i>	Title	Amount
010.145	Sheriff	\$20,417
126.001	REET Technology	\$297
141.001	Opioid Assessment	\$365,961
175.001	Election Reserve	\$30,000
190.001	Criminal Justice Sales Tax	\$1,000,000
198.001	Rural Counties Tax	\$3,000,000
307.001	Olds Station Campus Const. Project	\$4,000,000
	Total Amount	\$8,416,675.00

10:18:43 A.M. Executive Session RE: Potential Litigation

Upon motion and second by Commissioners Hawkins and Overbay, the Commission unanimously approves to move into a 10-minute Executive Session Pursuant to RCW 42.30.110(i), to discuss with Prosecuting Attorney Robert Sealby,

Extend Executive Session by 15 minutes– Public Notified

10:41:16 A.M. Moved Back to Regular Session

10:42:00 A.M. Economic Services Director Ron Cridlebaugh

10:42:50 A.M. PUBLIC HEARING RE: Surplus Property to the Center for Alcohol and Drug Treatment

Chairman Smith opened the public hearing. Members of the public participated both in chambers and via Zoom.

10:42:54 A.M. Chairman Smith Opens Public Comment

Comments provided by the following members of the public:

- Loretta Stover

10:45:01 A.M. Chairman Smith closed the public comment period.

10:45:01 A.M. Action

Upon motion and second by Commissioner Overbay and Hawkins, the Commission unanimously approves the action items as follows:

1. Resolution # 2025-54 Re: Surplus Property CFADT

Discussion

1. Memo Contract Adjustments
2. County Blood Drive
3. Department Update

10:48:59 A.M. Action

Upon motion and second by Commissioner Overbay and Hawkins, the Commission unanimously approves the action items as follows:

1. Amendment #1 to Agreement Between Chelan County and Chelan-Douglas Volunteer Attorney Services for Utilization of Consolidated Homeless Grant Funds
2. Amendment #5 to Agreement between Chelan County and WRC for Utilization of Consolidated Homeless Grant Funds

10:52:00 A.M. Presentation Re: Commercial Property Assessed Clean Energy (C-PACE) Program Overview

11:25:24 A.M. Continued Administrative Update Discussion with County Administrator Cathy Mulhall

Discussion

1. Request to fill position in Coroner's Office
2. 2026 Budget Process & Calendar
3. Administrative Update

11:36:00 A.M. Action

Upon motion and second by Commissioner Overbay and Hawkins, the Commission unanimously approves the action items as follows:

1. Request to fill position in Coroner's Office
2. Resolution #2025-55 RE: Fire Annexation Dist. No. 7
3. Resolution #2025-58 RE: 2026 Budget Calendar

11:39:01 A.M. Recess

11:43:32 A.M. Back in Session

11:44:00 A.M. Natural Resources Director Mike Kaputa

Discussion

1. Special Presentation: Chelan County Voluntary Stewardship Program – *Rescheduled for July 7, 2025*
2. Other

11:59:37 A.M. Action

Upon motion and second by Commissioner Overbay and Hawkins, the Commission unanimously approves the action items as follows:

1. Agreement with WA State Military Department Emergency Management Division for Cashmere Defensible Space Project
2. Agreement with WA State Military Department Emergency Management Division for Lake Wenatchee Back-Up Generators
3. Contract Change #1 with Aspect Consulting for Mission Creek Fish Passage Final Design
4. Amendment to Grant Agreement with WA Recreation and Conservation Office for McCrate-Eagle Creek Fish Barrier Correction
5. Agreement with Pacific Engineering for Malaga Properties Feasibility Study
6. Contract Order with Aspect Consulting for Lake Chelan Watershed Plan and Lake Chelan Collaborative Project
7. Change Order #1 with Summitt Forests, Inc., for Upper Wenatchee FRB Natapoc Ridge Hand Thinning Project
8. Amendment to Agreement with WA Department of Commerce for Chelan County Comprehensive Plan Climate Resilience Chapter

12:08:02 P.M. Recess

TUESDAY, JULY 1, 2025

9:00:58 A.M. Back in Session

9:01:00 A.M. Chelan County Sheriff Mike Morrison

Discussion

1. Code Enforcement Funds for abatement cleanup projects
2. Reentry Housing Assistance Project – Kennedy’s Place
3. Columbia River Drug Task Force (CRDTF) Vehicle Replacement Purchase
4. Department Update

9:56:27 A.M. Action

Upon motion and second by Commissioner Overbay and Hawkins, the Commission unanimously approves the action items as follows:

1. Letter of Agreement with Chelan County PUD – Flock Safety Camera

9:57:54 A.M. Action

Upon motion by Commissioner Overbay, seconded by Commissioner Hawkins, the Commission moved to approve the following action items:

1. Purchase and Installation of Tow Hitches for Three Code Enforcement F-150s

Vote: Approved by majority vote (2-1). Commissioner Overbay opposed.

10:00:09 A.M. Public Works Director Eric Pierson

Discussion

1. Department update

10:03:00 A.M. Action

Upon motion and second by Commissioner Overbay and Hawkins, the Commission unanimously approves the action items as follows:

1. Approve Statutory Warranty Deed with David Hsu and Chia Jen Chung for Totem Pole Road Phase 1 Project, County Road Project 650 (CRP 650)
2. Approve Temporary Construction Easement with David Hsu and Chia Jen Chung for Totem Pole Road Phase 1 Project, County Road Project 650 (CRP 650)
3. Approve Right of Way Use Agreement with Wenatchee Reclamation District for Treatment Pond and Drainage Infrastructure
4. Approve Resolution to Waiver from Competitive Bidding Requirements for Grader Transmission Repair

~~10:00 A.M. — Flood Control District Administrator Eric Pierson~~

10:05:01 A.M. Recess

10:16:25 A.M. Back in Session

10:16:38 A.M. Community Development Director Deanna Walter

**10:16:45 A.M. Public Hearing Continued from (6/23/25) for Deliberation Purpose Only
Re: Amendment to Title 3, as it pertains to Chapter 3.24, Community Development Fees**
Chairman Smith opened the public hearing. Members of the public participated both in chambers and via Zoom.

10:25:02 A.M. Action

Upon motion and second by Commissioner Overbay and Hawkins, the Commission unanimously approves the action items as follows:

1. Amendment to Title 3, as it pertains to Chapter 3.24, Community Development Fees

10:29:49 A.M. PUBLIC HEARING RE:

ZTA 24-430 Amendment to Leavenworth Municipal Code for adoption of Ordinance No. 1710-25 amending portions of the Leavenworth Municipal Code concerning the utility connection requirements for Accessory Dwelling Units (ADU) in the Urban Growth Area.
Chairman Smith opened the public hearing. Members of the public participated both in chambers and via Zoom.

10:40:29 A.M. Closed Public Hearing

- *New Notice of Public Hearing was Schedule for (7/15/25 at 10:00 a.m.)*

10:58:18 A.M. Chelan County Auditor Skip Moore

Discussion

1. Departmental Update

11:32:24 A.M. Action

Upon motion and second by Commissioner Overbay and Hawkins, the Commission unanimously approves the action items as follows:

1. Agreement with Kelley Create for New Printer Lease

11:33:31 A.M. Adjourn

Board adjourns until Monday, July 7, 2025.

Weekly Voucher Approval for Payment

<i>Current Expense</i>	\$ 113,123.77
<i>Other Funds</i>	\$ 834,224.15
<i>Total all Funds</i>	\$ 947,347.92